



EWC Board of Trustees Meeting Minutes

Eastern Wyoming College

Mar 12, 2024 at 5:45 PM MDT

@ EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Randy Adams, Doug Mercer, Bob Baumgartner, Katherine Patrick, Kurt Sittner, Jackie VanMark, Rick Vonburg

Guests: Dami Metzler (remote)

Absent:

Members: Jim Willox

I. Chairman Van Mark called the meeting to order.

II. Approval of the March 12, 2024 Meeting Agenda.

Motion to approve the March 12, 2024 Meeting Agenda:

Motion moved by Katherine Patrick and motion seconded by Randy Adams. Motion passed.

III. Introductions

None

IV. Public Comment

None

V. President's Report: Dr. Jeffry Hawes

Dr. Hawes gave each of the Trustees a copy of the final Facility Master Plan. This plan will be used as part of a communication tool with the strategic plan. The College will be bringing external stakeholders, i.e., Foundation and Go Goshen as part of the College's listening sessions. Sessions will also be scheduled in EWC service areas.

VI. Staff Reports

Mr. Korell updated the Board on the CTEC water line repair project. At this time, they are getting an assessment on the electrical damages that occurred. When that assessment is complete, a report will be available in April.

SODEXO UPDATE: Mr. Korell informed the Board about a few of the issues Sodexo-Facilities are dealing with currently; CTEC system shutdown, ATEC issues, and installing chillers in Fine Arts. They are still working on the business side of the College and Sodexo flow together; i.e., vouchers and procurement procedures. An Administrative Assistant will be hired in the Facilities department.

On the Food side, Mr. Perez from Sodexo will be going through the deliverable list, lining up vendors and getting catering organized. The new Food Service Manager will be starting Thursday

next week. A new system will integrate with the student card system to access meals and the point of sales. A meeting is scheduled on Thursday to go over a 400-point checklist.

ATHLETIC UPDATE: Athletics moving forward will be the Esports and Women's Golf Team. After careful examination of Cross Country, it was decided to pull this from the plan for one year. The NJCAA has been informed of the change and it will be advanced in the FY25-26 season.

HELIO CAMPUS UPDATE: Mr. Roger Humphrey
Mr. Humphrey presented information the HelioCampus Integrated Assessment and Credentialing platform, Accreditation and Planning platform, Outcomes Assessment, Campus Implementation team, Completed Work and Upcoming work. HelioCampus training for all staff will begin this spring.

ESPORTS UPDATE: Mr. Caleb Spitzer
Mr. Spitzer introduced himself to the Board and gave a history of his training. Esports can be joined online. Mr. Spitzer would like to host internal and community events as well. His plan is to visit with middle school and high school students about the program and the opportunities of joining the Esports in the future. Scholarship money will be available. He is currently working with marketing to get the word out. The NJCAA Esports (NJCAA E) allows competition at any level.

FACILITY UPDATE: Mr. Tom Popilek
Mr. Popilek introduced himself and gave a history of his experience. Facilities are working on all aspects of the grounds to include replacing parking lot lights with LED bulbs, preventive maintenance, welding area filters, Fine Arts chillers with electrical issues and ATEC roof leaks in classrooms.

A. Financial Report: Mr. Kwin Wilkes

Mr. Wilkes presented the February monthly financial report which provided an unaudited update regarding revenues and expenditures for the operational and auxiliary funds from February 1, 2024 to February 29, 2024.

B. Human Resources Update: Mr. Darryl Spitzer

Mr. Spitzer updated the Board on staffing hires. Currently, the kitchen and maintenance are fully staffed. A Career and Readiness Coordinator for Torrington has been hired. An offer has been extended for an English instructor from a pool of 15 candidates. There are openings for a Veterinarian and Accounting Business instructor. Mr. Anthony Gamble, the Food Service Manager, will start on Thursday.

VII. Consent Agenda Approval for the following items.

A. Approval of the February 13, 2024 Meeting Minutes.

Motion to approve the February 13, 2024 Meeting Minutes:

Motion moved by Doug Mercer and motion seconded by Rick Vonburg. Motion passed.

VIII. Consideration of New Business

A. Action Items

1. Approval of the February 2024 expenditure report.

Motion to approve the February 2024 expenditure report: Motion moved by Rick Vonburg and motion seconded by Bob Baumgartner. Motion passed.

IX. Trustee Topics

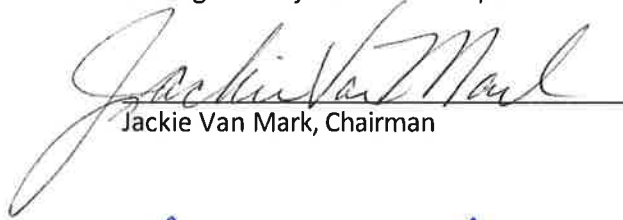
Trustee Sittner commented on how well the Lady Lancers Basketball team played the other night.

Trustee Baumgartner inquired about a legislative update. Dr. Hawes felt his time was productive and he learned allot. In addition to legislature, Dr. Hawes took a tour of the WMCI Prison and visited with the Warden to examine the next steps for curriculum development. The Welding program at the prison is active and the mobile welding trailer is still on the Prison grounds. Dr. Hawes would also like to look into automotive technology for the College and Prison education as well.

Trustee Vonburg informed the Board about the upcoming open house at the College on March 20th for anyone and everyone to come and enjoy. Ms. Dixie Kroenlein will send an invite out to everyone in the next a few days. Staff, students and athletes are involved in the activities.

X. Adjournment

Meeting was adjourned at 7:05pm.


Jackie Van Mark, Chairman


Randy Adams, Secretary


Sally Watson, Executive Assistant